

Transitional Housing Projects

Threshold Review

1. *HUD's Capacity Threshold*: Has the Project Applicant demonstrated the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds?
 - If yes, continue.
 - If no, reject project.

2. *HUD's Project Quality Threshold Criteria*
 - a. *Supportive services provision*: Has the Project Applicant demonstrated that the project will provide and/or partner with other organizations to provide eligible supportive services that are necessary to assist program participants to obtain and maintain housing?
 - b. *Prior experience*: Does the Project Applicant have prior experience operating transitional housing or other projects that have successfully helped homeless individuals and families exit homelessness within 24 months?
 - c. *Exits to housing and employment income*: Has the Project Applicant previously operated, or does it currently operate, transitional housing or another homelessness project, or does it have a plan in place to ensure, that at least 50 percent of participants exit to permanent housing within 24 months and at least 50 percent of participants exit with employment income as reflected in HMIS or another data system used by the Applicant?
 - d. *Supplemental resources*: Will the project be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs, Medicare, Medicaid, SSI, and SNAP, etc.?
 - e. *Service participation requirement*: Has the Project Applicant demonstrated that the proposed project will require program participants to take part in supportive services (e.g. case management, employment training, substance use treatment, etc.) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent)?
 - f. *40 hours weekly services per client*: Has the Project Applicant demonstrated that the proposed project will provide 40 hours per week of customized services for each participant (e.g. case management, employment training, substance use treatment, etc.). Note that the 40 hours per week may be reduced proportionately for participants who are employed; and that the 40 hours per week does not apply to participants over age 62 or who have a physical disability/impairment or a developmental disability, not including substance use disorder.

g. Reasonable cost: Has the Project Applicant demonstrated that the average cost per household served for the project is reasonable?

- If all are answered yes, continue.
- If all but one are yes, continue but recognize that project must meet all criteria before HUD awards funds for the project.
- If two or more are no, reject project.

Scoring Factors

Section I. HUD's Priority Measures (at least 25% of total points)		
1	Employment income performance measures of at least 50%	15
2	Returns to homelessness performance measure and exits to permanent housing measure are appropriate to project type	10
3	Service participation requirement, along with documentation	15
	Total Points	40

Section II. Additional Factors		
1	The project description is complete and logical, and includes a reasonable staffing plan for the number of households and project type planned, and describes connections with partnering organizations, etc.	15
2	The project description adequately describes supportive services and how the 40-hour a week requirement will be met	10
3	The project description adequately explains how services will be provided for (1) substance use, (2) mental health, and (3) employment.	10
4	The project description adequately explains how the project will be supplemented with other resources	5
5	There are no past findings or concerns from funders, monitoring agencies, etc.	5
6	The budget worksheet is complete and consistent with the project description, includes only eligible costs for the project type, and includes narratives that help explain the use of the funding	15
	Total Points	60

Total Points Available = 100

Rapid Rehousing Projects

Threshold Review

1. *HUD's Capacity Threshold*: Has the Project Applicant demonstrated the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds?
 - If yes, continue.
 - If no, reject project.

2. *HUD's Project Quality Threshold Criteria*
 - a. *Self-sufficiency*: Has the Project Applicant described adequately how the provision of tenant-based rental assistance will help individuals and families achieve self-sufficiency within 3 months or up to 24 months?
 - b. *Supportive services*: Has the Project Applicant demonstrated that the type of supportive services and assistance that will be offered to program participants (e.g., case management, substance use treatment, mental health treatment, and employment assistance) ensure that the participant is able to successfully obtain self-sufficiency and exit homelessness?
 - c. *Prior experience and employment income*: Does the Project Applicant have prior experience operating homelessness where outcomes for employment income were improved, compared to the average project in the CoC?
 - d. *Supplemental resources*: Will the project be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs, Medicare, Medicaid, SSI, and SNAP, etc.?
 - e. *Service participation requirement*: Has the Project Applicant demonstrated that the proposed project will require program participants to take part in supportive services (e.g. case management, employment training, substance use treatment, etc.) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent)?
 - f. *Reasonable cost*: Has the Project Applicant demonstrated that the average cost per household served for the project is reasonable, meaning that the costs for housing and services are consistent with the population to be served?
 - If all are answered yes, continue.
 - If all but one are yes, continue but recognize that project must meet all criteria before HUD awards funds for the project.
 - If two or more are no, reject project.

Scoring Factors

Section I. HUD's Priority Measures (at least 25% of total points)		
1	Employment income performance measures are appropriate to project type and population served	15
2	Returns to homelessness performance measure and exits to permanent housing measure are appropriate to project type and population served	10
3	Service participation requirement, along with documentation	15
	Total Points	40

Section II. Additional Factors		
1	The project description is complete and logical, and includes a reasonable staffing plan for the number of households and project type planned, and describes connections with partnering organizations, etc.	15
3	The project description adequately explains how services will be provided for (1) substance use, (2) mental health, and (3) employment.	10
4	The project description adequately explains how the project will be supplemented with other resources	5
5	There are no past findings or concerns from funders, monitoring agencies, etc.	5
6	The budget worksheet is complete and consistent with the project description, includes only eligible costs for the project type, and includes narratives that help explain the use of the funding	15
7	The project description adequately explains the type, size, and location of housing to be utilized.	10
	Total Points	60

Total Points Available = 100

Permanent Supportive Projects

Threshold Review

1. *HUD's Capacity Threshold*: Has the Project Applicant demonstrated the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds?
 - If yes, continue.
 - If no, reject project.

2. *HUD's Project Quality Threshold Criteria*
 - a. **Housing**: Has the Project Applicant described adequately the type of housing proposed, including the number and configuration of units, and how the housing fits the needs of program participants?
 - b. **Supportive services**: Has the Project Applicant demonstrated that the type of supportive services and assistance that will be offered to program participants will ensure that the participant is able to successfully obtain and retain permanent housing and in a manner that fits their needs (e.g. transportation, safety planning, enhanced case management)?
 - c. **Priority populations**: Is the project designed to serve, and prioritizing, elderly individuals and/or individuals with a physical disability/impairment or a developmental disability, not including substance use disorder.
 - d. **Supplemental resources**: Will the project be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs, Medicare, Medicaid, SSI, and SNAP, etc.?
 - e. **Service participation requirement**: Has the Project Applicant demonstrated that the proposed project will require program participants to take part in supportive services (e.g. case management, employment training, substance use treatment, etc.) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent)?
 - f. **Reasonable cost**: Has the Project Applicant demonstrated that the average cost per household served for the project is reasonable, meaning that the costs for housing and services are consistent with the population to be served?
 - If all are answered yes, continue.
 - If all but one are yes, continue but recognize that project must meet all criteria before HUD awards funds for the project.
 - If two or more are no, reject project.

Scoring Factors

Section I. HUD's Priority Measures (at least 25% of total points)		
1	Employment income performance measures are appropriate to project type and population served	15
2	Returns to homelessness performance measure and exits to permanent housing measure are appropriate to project type and population served	10
3	Service participation requirement, along with documentation	15
	Total Points	40

Section II. Additional Factors		
1	The project description is complete and logical, and includes a reasonable staffing plan for the number of households and project type planned, and describes connections with partnering organizations, etc.	15
2	The project description adequately explains how services will be provided for (1) substance use, (2) mental health, and (3) employment.	10
3	The project description adequately explains how the project will be supplemented with other resources	5
4	There are no past findings or concerns from funders, monitoring agencies, etc.	5
5	The budget worksheet is complete and consistent with the project description, includes only eligible costs for the project type, and includes narratives that help explain the use of the funding	15
6	The project description adequately explains the type, size, and location of housing to be utilized.	10
	Total Points	60

Total Points Available = 100

SSO – Street Outreach Projects

Threshold Review

1. *HUD's Capacity Threshold*: Has the Project Applicant demonstrated the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds?
 - If yes, continue.
 - If no, reject project.

2. *HUD's Project Quality Threshold Criteria*
 - a. Supportive services: Does the Project Applicant have a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services?
 - b. Experience partnering with law enforcement: Does the Project Applicant have a history of partnering with first responders and law enforcement to engage people living in places not meant for human habitation to access emergency shelter, treatment programs, reunification with family, transitional housing or independent living. Does the Project Applicant intend to cooperate, assist, and not interfere or impede with law enforcement to enforce local laws such as public camping and public drug use laws?
 - c. Experience with outreach: Does the Project Applicant have experience providing outreach services consistent with the activity description at 24 CFR 578.53(e)(13) and has it demonstrated effectiveness at helping people successfully exit from places not meant for human habitation to emergency shelter, treatment programs, transitional housing or permanent housing programs?
 - d. Supplemental resources: Will the project be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs, Medicare, Medicaid, SSI, and SNAP, etc.?
 - e. Reasonable cost: Has the Project Applicant demonstrated that the average cost per household served for the project is reasonable?
 - If all are answered yes, continue.
 - If all but one are yes, continue but recognize that project must meet all criteria before HUD awards funds for the project.
 - If two or more are no, reject project.

Scoring Factors

Section I. HUD's Priority Measures (at least 25% of total points)		
1	Employment income performance measures are appropriate to project type and population served	15
2	Returns to homelessness performance measure and exits to permanent housing measure are appropriate to project type and population served	15
	Total Points	30

Section II. Additional Factors		
1	The project description is complete and logical, and includes a reasonable staffing plan for the number of persons to be served and project type planned, and describes connections with partnering organizations, etc.	15
2	The project description adequately explains how services will be provided for those with a history of unsheltered homelessness and those who do not traditionally engage in services.	15
3	The project description adequately explains how the applicant partners with law enforcement and first responders to help unsheltered person access shelter, treatment, reunification with family, transitional housing or independent living, and to help reduce encampments.	15
4	The project description adequately explains how the project will be supplemented with other resources	5
5	There are no past findings or concerns from funders, monitoring agencies, etc.	5
6	The budget worksheet is complete and consistent with the project description, includes only eligible costs for the project type, and includes narratives that help explain the use of the funding	15
	Total Points	70

Total Points Available = 100

SSO – Standalone Services Projects

Threshold Review

1. *HUD's Capacity Threshold:* Has the Project Applicant demonstrated the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds?
 - If yes, continue.
 - If no, reject project.

2. *HUD's Project Quality Threshold Criteria*
 - a. Necessary and annual assessment: Has the Project Applicant explained why the project is necessary to assist people in exiting homelessness and increasing self-sufficiency and indicated that it will conduct an annual assessment of the service needs of the program participants?
 - b. Supportive services: Does the Project Applicant have a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services?
 - c. Supplemental resources: Will the project be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs, Medicare, Medicaid, SSI, and SNAP, etc.?
 - d. Reasonable cost: Has the Project Applicant demonstrated that the average cost per household served for the project is reasonable?
 - If all are answered yes, continue.
 - If all but one are yes, continue but recognize that project must meet all criteria before HUD awards funds for the project.
 - If two or more are no, reject project.

Scoring Factors

Section I. HUD's Priority Measures (at least 25% of total points)		
1	Employment income performance measures are appropriate to project type and population served	15
2	Returns to homelessness performance measure and exits to permanent housing measure are appropriate to project type and population served	15
	Total Points	30

Section II. Additional Factors		
1	The project description is complete and logical, and includes a reasonable staffing plan for the number of persons to be served and project type planned, and describes connections with partnering organizations, etc.	15
2	The project description adequately explains how services will be provided for those with a history of unsheltered homelessness and those who do not traditionally engage in services.	15
3	The project description explains why the project is necessary and how services geared toward housing and self-sufficiency will be provided, including services related to substance use, mental health, and employment.	15
4	The project description adequately explains how the project will be supplemented with other resources	5
5	There are no past findings or concerns from funders, monitoring agencies, etc.	5
6	The budget worksheet is complete and consistent with the project description, includes only eligible costs for the project type, and includes narratives that help explain the use of the funding	15
	Total Points	70

Total Points Available = 100

SSO – Coordinated Entry Project

Threshold Review

1. *HUD’s Capacity Threshold:* Has the Project Applicant demonstrated the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds?
 - If yes, continue.
 - If no, reject project.

2. *HUD’s Project Quality Threshold Criteria*
 - a. Available and accessible: Is the Coordinated Entry system easily available and reachable for all persons within the CoC’s geographic area who are seeking homelessness assistance; and is the system accessible for persons with disabilities within the CoC’s are?
 - b. Advertising: Is there a strategy for advertising that is designed specifically to reach households experiencing homelessness with the highest needs?
 - c. Assessment: Is there a standardized assessment process?
 - d. Referral: Does the project ensure program participants are directed to appropriate housing and services that fit their needs?
 - If all are answered yes, continue.
 - If any are answered no, reject project.

Scoring Factors

1	The project description describes how the Coordinated Entry system will be improved and/or expanded with the funding requested	75
2	The budget and narrative are complete and consistent with the project description.	25
	Total Points	100

Homeless Management Information System Project (HMIS)

Threshold Review

1. *HUD's Capacity Threshold:* Has the Project Applicant demonstrated the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds?
 - If yes, continue.
 - If no, reject project.

2. *HUD's Project Quality Threshold Criteria*
 - a. HMIS implementation and case management: Has the Project Applicant described how the HMIS funds will be expended in a way that furthers the CoC's HMIS implementation and ability to use HMIS as a proactive case management tool to promote treatment and recovery?
 - b. Data elements: Does the HMIS collect all Universal Data Elements as set forth in the HMIS Data Standards?
 - c. Deduplication: Is the HMIS able to deduplicate client records?
 - d. Reporting: Does the HMIS produce all HUD-required reports and provides data as needed for HUD reporting (e.g., APR, quarterly reports, data for CAPER/ESG reporting) and other reports required by other federal partners?
 - If all are answered yes, continue.
 - If any are answered no, reject project.

Scoring Factors

1	The project description describes how the HMIS will be improved and/or expanded with the funding requested	60
2	The project description explains how the HMIS will be used as a proactive case management tool to promote treatment and recovery.	20
3	The budget and narrative are complete and consistent with the project description.	20
	Total Points	100