2024 Department of Housing and Urban Development (HUD) Notice of Funding Opportunity (NOFO)

FL-509 Local Competition Request for Applications (RFA) Instructions

Introduction

In its capacity as the Collaborative Applicant for the FL-509 Continuum of Care, the Treasure Coast Homeless Services Council (TCHSC) is accepting proposals for projects to be considered for inclusion in the FL-509 application in response to the 2024 HUD CoC NOFO. TCHSC invites proposals from all eligible entities, including those who have not been awarded HUD CoC funding in the past.

HUD CoC 2024 Available Funding for FL-509

Estimated Annual Renewal Demand	TBA
CoC Bonus Project Amount	TBA
DV Bonus Project Amount	TBA
CoC Planning Project Amount	TBA
Total*	TBA
* Estimated Tier 1 Amount	TBA

For definitions of these terms, refer to Section I.B.2.b. and I.B.3.h. in the 2024 HUD CoC NOFO.

Eligible Project Applicants and Project Types

Eligible project applicants include nonprofit organizations, state and local governments, and public housing agencies.

Nonprofit organizations must meet the following criteria:
- Registered 501(c)(3).
- Registered and in good standing in the State of Florida based on up-to-date filing with the Secretary of State, Division of Corporations.
- Registered with SAM.gov, and able to obtain a Federal Unique Entity Identifier (formerly DUNS #). TCHSC staff will use SAM.gov to verify if an agency is on the Excluded Parties List. Any party on the list will be considered ineligible for funding.

Eligible project types include the following.
- Permanent Supportive Housing (PSH) projects. These may include renewals of existing grants and new (including expansion) projects. The projects may be Dedicated or Dedicated

Plus, as defined in the 2024 HUD CoC NOFO.

- Rapid Rehousing (RRH) projects that serve households who qualify as homeless under paragraphs (1), (2), or (4) of 24 CFR 578.3 or, for new projects, Section 103(b) of the McKinney-Vento Homeless Assistance Act. These may include renewals of existing grants and new (including expansion) projects.
- RRH and Supportive Services Only for Coordinated Entry (SSO-CE) projects to serve households fleeing or attempting to flee domestic violence, stalking, trafficking, and/or dating violence who qualify as homeless under paragraphs (1) or (4) of 24 CFR 578.3 or, for new projects, Section 103(b) of the McKinney-Vento Homeless Assistance Act). These may include renewals of existing grants and new (including expansion) projects.
- Homeless Management Information System (HMIS) projects. These may include renewals of existing grants and new (including expansion) projects. The only eligible applicant for HMIS projects is TCHSC, as CoC HMIS Lead.
- Supportive Services Only (SSO-CE) projects for Coordinated Entry. These may include renewals of existing grants and new (including expansion) projects. The only eligible applicant for non-DV SSO-CE projects is TCHSC, as CoC CE Lead.
- CoC Planning. The only eligible applicant for the CoC Planning project is TCHSC, as CoC Collaborative Applicant.

Competition Timeline

Request for Applications released	8/07/2024
Mandatory Applicant Conference for all project applicants will be held virtually at 11:00 A.M. - REGISTER HERE	8/12/2024 at 11:00 A.M.
Mandatory training for Review and Rank Committee (RRC)	8/21/2024
Applications due to cocnofo@tchelpspot.org. Due date for Intent to Renew Forms and New Project Applications – Only forms and applications submitted by 4:00pm on 8/30/2024 will be considered.	8/30/2024
Applications and scoring tools provided to Review and Rank Committee (RRC)	9/03/2024
RRC preliminary scores due to TCHSC by 5:00 P.M.	9/11/2024
Review and Rank Committee meeting	9/16/2024
CoC Executive Committee meeting for final approval of project inclusion and ranks	9/20/2024 by 11:00 A.M.
Applicants notified about project inclusion and ranks	9/20/2024 by 4:30 P.M.
Appeals due by 4:00 P.M. to cocnofo@tchelpspot.org	9/24/2024 by 4:00 P.M.
CoC Executive Committee decisions on appeals, CoC Executive Committee final decisions on ranking and funding recommendations; all project applicants notified	9/26/2024

Projects due by 4:00 P.M. in e-snaps	10/07/2024 by 4:00 P.M.
Deadlines for corrections in e-snaps in response to TCHSC feedback	10/11/2024
CoC Consolidated Application public posting	10/25/2024
CoC Consolidated Application submission to HUD	10/28/2024

HUD Resources

Important information regarding program components, expansion projects, consolidating grants, transition grants, CoC bonus projects, and DV bonus projects, including threshold requirements, are found in the FY 2024 HUD CoC NOFO. All new and renewal project applicants should review the FY 2024 HUD CoC NOFO to ensure that requirements and expectations are understood and met. Project applicants must also understand fully the definitions, requirements, and expectations set forth in the CoC Program Rule in 24 CFR 578.

Below are HUD resources that will be helpful.
- HUD Continuum of Care Overview Page (including guidance)
- HUD Continuum of Care Program Competition Page
- 24 CFR 578 (the federal regulations governing the CoC program)
- HUD E-Snaps Resources Related to the FY24 Competition
- Introduction to E-Snaps
- E-Snaps

Mandatory Applicant Conference

Attendance at the Applicant Conference is required for all organizations submitting project applications, whether new or renewal. The meeting will take place on 08/12/2024 at 11:00AM. CLICK HERE to register for the conference.

How to Submit Applications

Renewal Projects
Organizations seeking renewal funding for their current projects must submit the Renewal Project Application, which is included here as Appendix A. The Application must be completed and signed by an authorized representative for the agency.

Renewal Project Applications be submitted via email to cocnofo@tchelpspot.org on or before 08/30/2024 at 4:00 PM. Submissions received after this date and time will not be accepted, and therefore the project will not be considered for inclusion.

New (Including Expansion) Projects

Entities seeking funding for new (including expansion) projects must complete the New Project Application, which is included here as Appendix B.

Applications and required attachments must be submitted via email to cocnofo@tchelpspot.org on or before 8/30/2024 at 4:00 PM. Submissions received after this date and time will not be accepted, and therefore the project will not be considered for inclusion.

Evaluation and Scoring

Applications will be evaluated using the FL-509 2024 Scoring Tools, which are provided here in Appendix C.

Scoring, Selection, and Ranking Process

Applications will be reviewed by TCHSC staff for adherence to the eligibility criteria described in the 'How to Submit Applications" section above. Applications must also meet the following threshold requirements:

- Applications must be completed in full and contain all required attachments.
- Applications must be submitted on time.
- Applications must be signed by an official designated to execute contracts on behalf of the organization.
- Nonprofit organizations applying for new and/or expanded funding must have a Federal Unique Entity Identifier (UEI) and Federal Tax ID number.

If TCHSC staff determine these standards are not met, the project will be rejected, and the applicant agency notified by email. TCHSC staff may consult with the Review and Rank Committee to determine whether the standards were met. If the applicant and application are determined eligible, then the application will proceed to the Review and Rank Committee for further evaluation.

CoC Review and Rank Committee (RRC) Members will meet to review and score each project application using the Scoring Tools.

TCHSC staff will provide copies of all eligible Applications to the RRC, as well as any needed back up documentation, such as the applicant organization's CoC, HMIS, and Coordinated Entry participation.

The RRC will discuss the applications and determine a recommendation for funding to be presented to the CoC Executive Committee for approval. These recommendations of funding will include the following types of recommendations:

- Projects to be rejected.
- Projects to be included in the CoC Application but at an amount less than the amount requested by the project applicant.
- Projects to be included in the CoC Application at the amount requested by the project applicant.
- Ranks of each project to be included in the CoC Application, apart from the CoC Planning grant, which is not subject to ranking as required by HUD.

The CoC Executive Committee will review the recommendations provided by the RRC and make the final decision regarding which projects to include in the CoC Application to HUD, at what amounts, and

with what ranks. Upon approval, TCHSC staff will provide notice via email to each project applicant regarding the CoC Executive Committee decisions, as described above.

Any project applicant may appeal a decision of rejection only. Appeals must be written and received via email by TCHSC as indicated in the timeline. Appeals must be submitted via email to cocnofo@tchelpspot.org by 4:00 PM on 9/24/2024.

The appeal must include a written statement specifying in detail the grounds asserted for the appeal. The appeal must be signed by an individual authorized to represent the agency and must include the specific sections of the application on which the appeal is based. The appealing agency must specify facts and evidence sufficient for the CoC Executive Committee to determine the validity of the appeal and make a final decision. Note that explanations for submitting a late or incomplete Application do not constitute valid grounds for appeal. Further, the Executive Committee will not consider any information about the project that was not included in the submitted Application.

Appeals will be considered by the CoC Executive Committee and decisions issued according to the timeline. CoC Executive Committee decisions regarding appeals are final. If appeals result in any change to the previously approved project listing, amounts, and/or ranking, all project applicants will be notified via email according to the timeline.

E-Snaps Submission

Projects selected for inclusion in the FL-509 CoC Consolidated Application to HUD must apply through the federal e-snaps grant application system by the date specified in the timeline in these instructions. If technical assistance is needed, please contact cocnofo@tchelpspot.org as soon as possible to ensure complete and accurate project applications are submitted timely.

Selected Requirements for Awardees

All awardees must actively participate in the CoC, including attending meetings and participating in committees.

All awardees must comply with HMIS Policies and Procedures and actively participate in the Coordinated Entry (CE) Process.

Awardees must comply with confidentiality requirements pertaining to the records and locations of programs providing family violence prevention or treatment services.

All agencies must ensure nondiscrimination. This applies to employment as well as to marketing and selection of project participants. All housing and services are available to all eligible persons and does not discriminate or prioritize households for housing and services based on race, color, national origin, religion, sex, age, familial status, disability, actual or perceived sexual orientation, gender identity, or marital status. The age and gender of a child under age 18 may not be used for denying any family's admission. Additionally, all projects must comply with HUD's Equal Access to Housing Final Rule which requires that recipients and sub-recipients, as well as owners, operators, and managers of shelters, and other buildings and facilities and providers of services grant equal access to such facilities, and other buildings and facilities, benefits, accommodations, and services.

For additional requirements, refer to the 2024 HUD CoC NOFO and the CoC Program information.

Additional Information for Applicants

All applicants have an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve in the best interest of the CoC, or that may reasonably be perceived as having this effect. If the TCHSC, in its sole discretion, determines that a conflict of interest exists, an applicant shall not be considered for a funding award.

TCHSC staff will monitor each program to ensure compliance with the terms of the funding agreement between the TCHSC and the agency. This will include monitoring records kept by the applicant to demonstrate the eligibility of clients, the services provided, and other required information. Awardees are also subject to monitoring by HUD.

Appendices Included with this RFA

Appendix A: Renewal Project Application
Appendix B: New Project Applications
Appendix C: New Project Budget Attachment
Appendix D: Scoring Tools

Appendix A

Renewal Project Application

Appendix A
FL-509 Renewal Project Application
HUD CoC Program: Local Competition

General Information	
Organization Name: Click here to enter text.	**Project Name:** Click here to enter text.
Primary Contact Name and Title: Click here to enter text.	
Contact Phone: Click here to enter text.	**Contact Email:** Click here to enter text.

Project Information				
	Project Name	Project Type	Amount Eligible for Renewal (Based on FY23 Award)	Amount Sought for FY24	Explanation – Required if amount sought is different than FY23 award (see note)
1					
2					
3					
4					
5					
6					
7					

Note: The amount requested for FY24 may not be higher than the amount on the FY2024 FL-509 Grant Inventory Worksheet but may be lower. Requesting a lower amount is appropriate if the grantee has decided to voluntarily reallocate a portion of the funding (e.g., due to underspending previous awards or changes in the program). Any need for increased funding will require the submission of a new expansion project with full application.

Important Note on Scoring Renewal Projects

Renewal projects will be scored and ranked by the Review and Rank Committee based on the factors included in the Scoring Tool for renewal projects, including but not limited to the information provided in this Application. The majority of points available for renewal projects are based on APR performance measures related to the CoC System Performance Measures.

Racial Equity Narrative (300-word limit)

1. In what ways has the organization adopted a racial equity approach through policies and procedures, assessments, planning, and/or tools?
2. In what ways has the organization created an equitable and inclusive environment for staff and communities served?

Click or tap here to enter text.

Attachment

☐ Applicants seeking renewal funding are required to attach their eLOCCS screens to document the amounts and timeliness of drawdowns. The eLOCCS screens should be submitted for the three most recent full grant years, as well as the current grant year to date.

☐ Applicants seeking renewal funding are required to attach results of HUD monitoring and/or recapture of funds within the last three years, if any.

Certification

The organization named above is submitting this 2024 RFA Intent to Renew Form to express our intent to renew one or more currently funded HUD CoC project(s).

Signature

_____

Printed Name and Title

_____

Date

_____

Appendix B

New Project Applications

- New DV Bonus Project
- Other New Project (Non-DV Bonus)

<div align="center">

2024 Department of Housing and Urban Development (HUD)
Notice of Funding Opportunity (NOFO)
FL-509 Local Competition Request for Applications (RFA)

Application for New DV Bonus Project

Organization

</div>

Click here to enter text.

Primary Contact for this Proposal
Name and Title: Click here to enter text.   **Email:** Click here to enter text.   **Phone:** Click here to enter text.

Federal Tax ID or EIN	Click here to enter text.
UEI Number registered and active at https://www.sam.gov/SAM	Click here to enter text.

<div align="center">

Project Name

</div>

Click here to enter text.

<div align="center">

Project Type (Check One)

</div>

DV Rapid Rehousing	Supportive Services Only – DV Coordinated Entry

I. Organization Information (<mark>All project types</mark>)

1.   Provide an overview of the organization's mission and years of experience providing services to victims of domestic violence, dating violence, and stalking, and households experiencing or at risk of homelessness. (Maximum 2,000 characters with spaces).

Click here to enter text.

2.   Describe how the project will provide advocacy that focuses on addressing the needs identified by victims and tailor services to meet their unique needs. Include the community engagement activities the project will take to provide outreach and education to key stakeholders such as local government, housing agencies, and other homeless/housing projects regarding the dynamics of domestic violence and victims' needs for safety. (Maximum 2,500 characters with spaces).

Click here to enter text.

3.   Describe your organization's experience in effectively utilizing federal funds and performing the proposed activities. (Maximum 2,500 characters with spaces).

Click here to enter text.

4.   Describe the basic organization and management structure of your organization. Include evidence of internal and external coordination and an adequate financial accounting system. (Maximum 2,500 characters with spaces).

Click here to enter text.

II. Overall Project Design (<mark>All project types</mark>)

1. **Population.** Who do you expect to serve?

Population	Number to be served annually
Families that are survivors of domestic violence and stalking (minor children in the household)	
Individual survivors of domestic violence, dating violence, and stalking (no minor children in the household)	
Unaccompanied youth survivors of domestic violence, dating violence, and stalking (18-24)	

2. **Project Summary.** Provide a description that summarizes the proposed project. (Maximum 2,000 characters with spaces.)

Click here to enter text.

3. **Timeline for Implementation**. Describe the estimated schedule for the proposed activities and the method for ensuring effective and timely completion of all work. (Maximum 1,000 characters with spaces.)

Click here to enter text.

4. **Need Statement**. Quantify the need for this project including how that quantity was determined, the extent and types need, and how this project will fill those gaps. (Maximum 2,000 characters with spaces).

Click here to enter text.

5. **Racial Equity**. Describe how you will identify any possible barriers to participation faced by persons of different races and ethnicities and what steps you will take to eliminate those barriers. (Maximum 2,000 characters with spaces.)

Click here to enter text.

6. **Victim-Centered Practices.** Describe the plan to address the housing and safety needs of survivors by adopting victim-centered practices (e.g., trauma-informed care, confidentiality, housing first) in operating the project. Indicate if you are currently using victim-centered practices in other projects and, if so, how. (Maximum 2,000 characters with spaces).

Click here to enter text.

7. **Involving Survivors with Lived Experience**. Describe how you will involve survivors with lived experience of homelessness or risk of homelessness in policy and program development throughout the project's implementation. (Maximum 2,000 characters with spaces).

Click here to enter text.

III. A. Program Design: <mark>Rapid Rehousing Projects Only</mark>

1. **Best Practices**. Clearly demonstrate how this project will follow the rapid rehousing model and best practices which will minimally include housing identification, rent and move-in assistance, and supportive services, utilizing best practices such as trauma-informed care and client-driven services. (Maximum 3,000 characters with spaces).

Click here to enter text.

2. **Leveraging Resources**. Describe how this project will utilize community partnerships to leverage resources for housing, healthcare, and/or services. (Maximum 1,500 characters with spaces).

Click here to enter text.

3. **Increasing Income**. Describe specifically how participants will be assisted to increase both their earned income and other income. (Maximum 2,000 characters with spaces).

Click here to enter text.

4. **Housing Stability**. Describe how you plan to track the individuals or families in order to ensure that they remain permanently housed 12 months after they have been rapidly rehoused. (Maximum 2,000 characters with spaces).

Click here to enter text.

III. B. Project Design: <mark>Coordinated Entry Projects Only</mark>

Clearly describe how this project will implement policies, procedures, and practices that equip the CoC's Coordinated Entry System (CES) to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking (e.g., to implement policies and procedures that are trauma-informed, client-centered, or to better coordinate referrals between the CoC's CES and the victim service providers CES where they are different). (Maximum 4,000 characters with spaces.)

Click here to enter text.

IV. A. RRH Effect on System Performance Measures, Time to Housing Placement, and Severity of Needs (<mark>Rapid Rehousing Projects Only</mark>)

Outcome	Measure
1. What percentage of the participants served by this project will increase or maintain their earned income?	
2. What percentage of the participants served by this project will increase or maintain their total income?	
3. What is the expected average length of stay in the project?	
4. What percentage of your participants served by this project will maintain permanent housing for at least 12 months?	
5. What percentage of program participants will have been referred through Coordinated Entry?	
6. What is the expected average number of days between program participants' entry into the program and their move into permanent housing?	
7. What percentage of program participants will have severe needs, such as ongoing behavioral health issues and/or a disability and/or a VI-SPDAT score of over 9?	

IV. B. SSO-Coordinated Entry: Effect on System Performance Measures, Time to Housing Placement, and Severity of Needs (<mark>Coordinated Entry Projects Only</mark>)

Outcome	Measure
1. What percentage of households contacting the project will be assessed using a standardized assessment tool, including safety planning and confidentiality protocols?	
2. What percentage of households contacting the project will be referred to a program or service consistent with their needs and choices?	
3. What percentage of households contacting the project will be referred within 24 hours?	
4. What percentage of households will be entered into an HMIS-comparable database?	
Outcome	**Yes or No**
5. Will the project be easily accessible for all households seeking assistance, including those with disabilities?	
6. Will the project be easily accessible for all households seeking assistance, including those who are non-English speaking?	
7. Is there a strategy for advertising that is designed to reach households with the highest barriers?	

VI. Housing First Questionnaire (<mark>Rapid Rehousing Projects Only</mark>)

1. Will the project require a background screening prior to project entry (excluding sexual predator/offender check for facility-based projects)?	. YES ☐ NO
2. Will the project prohibit persons with certain criminal convictions (e.g. violent felonies, arson) from entering your project (excluding registered sexual offender/predator for facility-based projects)?	☐ YES ☐ NO
3. Will the project require participants to be clean and sober prior to project entry and/or during project stay?	☐ YES ☐ NO
4. Will the project require alcohol/drug tests on participants for any reason?	☐ YES ☐ NO
5. Will a positive alcohol/drug test result in termination from the project and/or require participant to participate in substance abuse treatment and/or detox to resume project services?	☐ YES ☐ NO
6. Will the project require participants to have a mental health evaluation prior to project entry?	☐ YES ☐ NO
7. Will the project require project participants who demonstrate mental health symptoms to participate in mental health services and/or medication compliance (excluding those who present a danger to self or others) as a condition of services?	☐ YES ☐ NO
8. Will the project require participants to have income at time of project entry?	☐ YES ☐ NO
9. Will the project require participants to obtain an income as a condition of remaining in the project?	☐ YES ☐ NO
10. Will the project require participants to participate in supportive services (such as vocational training, employment preparation, budgeting or life skills classes (not including required case management meetings) as a condition of continued services?	☐ YES ☐ NO
11. Will the project require participants to be 'progressing' in their goals to remain in the project?	☐ YES ☐ NO
12. Will the project require participants to sign a services or treatment plan agreement to receive your services? (Please note a service plan is not the same as a housing plan.)	☐ YES ☐ NO
13. Will the project include any behavior or conduct requirements, outside of those typically found in a lease agreement?	☐ YES ☐ NO
14. Will a project participant be asked/forced to leave the project and/or will agency refuse service if project participant is disrespectful to a staff member or other project participant, including making verbal threats, acting belligerently, etc.?	☐ YES ☐ NO
15. Will project participants have to travel to the agency's office(s) to receive the majority of their services, including case management, after they are housed?	☐ YES ☐ NO
Total Number of NO Responses	

2024 Department of Housing and Urban Development (HUD)
Notice of Funding Opportunity (NOFO)
FL-509 Local Competition Request for Applications (RFA)

Application for New Project

(For Projects <u>Not</u> Applying for DV Bonus Funding)

Organization

Click here to enter text.

Primary Contact for this Proposal	
Name and Title: Click here to enter text. Email: Click here to enter text. Phone: Click here to enter text.	
Federal Tax ID or EIN	Click here to enter text.
UEI Number registered and active at https://www.sam.gov/SAM	Click here to enter text.

Project Name

Click here to enter text

Project Type *(Check One)*

Rapid Rehousing	Permanent Supportive Housing	Supportive Services Only – Coordinated Entry	Homeless Management Information System	Planning
☐	☐	☐	☐	☐

I. Agency Description (<mark>All project types</mark>)

1.   Describe your organization's experience in effectively utilizing federal funds. (Narrative is limited to 1,000 characters with spaces.)

Click here to enter text.

2.   Describe the basic organization and management structure of your organization. Include evidence of internal and external coordination and an adequate financial accounting system. (Narrative is limited to 1,500 characters with spaces.)

Click here to enter text.

3.   Describe your organization's experience in working with households experiencing or at risk of homelessness. (Narrative is limited to 1,500 characters with spaces.)

Click here to enter text.

II. Project Design

A<mark>. For PSH and RRH Projects Only</mark>

1.   **Population.** What population(s) do you expect to serve?

Population	Number of households to be served annually
Chronically homeless adults with no minor children in the household	
Homeless adults with no minor children in the household, not chronic	
Homeless households with both adults and minor children in the household	
Unaccompanied Youth (18-24)	

2.   **Project Summary.** Provide a description that summarizes the proposed project. (Maximum 2,000 characters with spaces.)

Click here to enter text.

3.   **Timeline for Implementation.** Describe the estimated schedule for the proposed activities and the method for ensuring timely implementation of project. (Maximum 1,000 characters with spaces.)

Click here to enter text.

4.   **Increasing Income.** Describe specifically how participants will be assisted to increase both their earned income and other income. (Maximum 1,500 characters with spaces).

Click here to enter text.

5.   **Best Practices.** Clearly demonstrate how this project will follow RRH or PSH model and best practices which will minimally include housing identification, rent and move-in assistance, and supportive services, utilizing best practices such as trauma-informed care and client-driven services. (Maximum 3,000 characters with spaces).

Click here to enter text.

6.   **Housing Stability.** Describe how you plan to track the households to ensure that they remain permanently housed 12 months after they have been rehoused. (Maximum 2,000 characters with spaces).

Click here to enter text.

7.   **Coordination with Housing and Healthcare**. Refer to the HUD NOFO Sections V.B.6 for requirements related to the points available for coordination with housing and healthcare resources. If your project meets the requirements laid out in the HUD NOFO, describe below your coordination with housing and/or healthcare resources and attach written commitment(s) from partnering organizations.

Click here to enter text.

8.   **Racial Equity.** Describe how you will identify any possible barriers to participation faced by persons of different races and ethnicities and what steps you will take to eliminate those barriers. (Maximum 2,000 characters with spaces.)

Click here to enter text.

**B. **

1. **Project Summary.** Provide a description that summarizes the proposed project. (Maximum 2,000 characters with spaces).

Click here to enter text.

2. **Timeline for Implementation.** Describe the estimated schedule for the proposed activities and the method for ensuring effective and timely implementation of program. (Maximum 1,000 characters with spaces.)

Click here to enter text.

3. **Racial Equity.** Describe how you will identify any possible barriers to participation faced by persons of different races and ethnicities and what steps you will take to eliminate those barriers. (Maximum 2,000 characters with spaces.)

Click here to enter text.

4. **Expansion (for CE and HMIS projects).** Clearly describe how this project will expand the current CE or HMIS. (Maximum 3,000 characters with spaces.)

Click here to enter text.

5. **Lived Experience.** Describe how you will involve persons with lived experience of homelessness in policy and program development throughout the project's implementation. (Maximum 2,000 characters with spaces.)

Click here to enter text.

III. Effect on System Performance Measures, Time to Housing Placement, and Severity of Needs – <mark>PSH and RRH Projects Only</mark>

Outcome	Measure
1. What percentage of the participants served by this project will maintain or increase their earned income?	
2. What percentage of the participant served by this project will increase or maintain their total income?	
3. What is the expected average length of stay in the project?	
4. What percentage of your participants served by this project will maintain permanent housing for at least 12 months?	
5. What percentage of program participants will have been referred through Coordinated Entry?	
6. What is the expected average number of days between program participants' entry into the program and their move into permanent housing?	
7. What percentage of program participants will have severe needs, such as ongoing behavioral health issues and/or a disability and/or a VI-SPDAT score of over 12?	

V. Housing First Questionnaire (<mark>PSH and RRH Projects Only</mark>)

1. Will the project require a background screening prior to project entry (excluding sexual predator/offender check for facility-based projects)?	. YES ☐ NO
2. Will the project prohibit persons with certain criminal convictions (e.g. violent felonies, arson) from entering your project (excluding registered sexual offender/predator for facility-based projects)?	☐ YES ☐ NO
3. Will the project require participants to be clean and sober prior to project entry and/or during project stay?	☐ YES ☐ NO
4. Will the project require alcohol/drug tests on participants for any reason?	☐ YES ☐ NO
5. Will a positive alcohol/drug test result in termination from the project and/or require participant to participate in substance abuse treatment and/or detox to resume project services?	☐ YES ☐ NO
6. Will the project require participants to have a mental health evaluation prior to project entry?	☐ YES ☐ NO
7. Will the project require project participants who demonstrate mental health symptoms to participate in mental health services and/or medication compliance (excluding those who present a danger to self or others) as a condition of services?	☐ YES ☐ NO
8. Will the project require participants to have income at time of project entry?	☐ YES ☐ NO
9. Will the project require participants to obtain an income as a condition of remaining in the project?	☐ YES ☐ NO
10. Will the project require participants to participate in supportive services (such as vocational training, employment preparation, budgeting or life skills classes (not including required case management meetings) as a condition of continued services?	☐ YES ☐ NO
11. Will the project require participants to be 'progressing' in their goals to remain in the project?	☐ YES ☐ NO
12. Will the project require participants to sign a services or treatment plan agreement to receive your services? (Please note a service plan is not the same as a housing plan.)	☐ YES ☐ NO
13. Will the project include any behavior or conduct requirements, outside of those typically found in a lease agreement?	☐ YES ☐ NO
14. Will a project participant be asked/forced to leave the project and/or will agency refuse service if project participant is disrespectful to a staff member or other project participant, including making verbal threats, acting belligerently, etc.?	☐ YES ☐ NO
15. Will project participants have to travel to the agency's office(s) to receive the majority of their services, including case management, after they are housed?	☐ YES ☐ NO
Total Number of NO Responses	

Appendix C Budget

Attachment for New

Applications

NEW PROJECT BUDGET

Important note: Please ensure you request funds only for eligible activities as desccribed in regulations at the link below.

HUD CoC Program Regulations

You may add additional lines for costs not listed, as long as they are eligible activities under the regulations.

	Amount	*Budget Narrative (Required)*
Acquisition of real property		
Rehabilitation of real property		
New construction of real property		
Rental Assistance (use RA tab for computation)		
Supportive Services (see list of eligible activities on SS tab)		
Case management		
Utility deposits		
Other:		
Other:		
Other:		
Operating (only for facility-based projects; do not use this category for programs with rental assistance scattered site housing)		
Maintenance and repair		
Property taxes and insurance		
Replacement reserve		
Building security		
Utilities		
Equipment		
HMIS		
VAWA budget		
VAWA emergency transfer facilitation		
VAWA confidentiality requirements		
Total program costs requested	$ -	
Admin (up to 10% of total program costs requested)		
Total requested	$ -	
Match (at least 25% of total request)		

Rent Assistance Budget

Indian River County

	# units	FMR	# mo	Total
Efficiency		$ 845.00	12	$ -
One bedroom		$ 1,048.00	12	$ -
Two bedroom		$ 1,264.00	12	$ -
Three bedroom		$ 1,629.00	12	$ -
Four bedroom		$ 2,104.00	12	$ -
Total rent assistance	0			$ -

Martin County and St. Lucie County

	# units	FMR	# mo	Total
Efficiency		$ 1,153.00	12	$ -
One bedroom		$ 1,160.00	12	$ -
Two bedroom		$ 1,458.00	12	$ -
Three bedroom		$ 1,969.00	12	$ -
Four bedroom		$ 2,265.00	12	$ -
Total rent assistance	0			$ -

Eligible supportive services activities
- Case management
- Utility deposits
- Assessment of service needs
- Assistance with moving costs
- Child care
- Education services
- Employment assistance
- Food
- Housing/counseling services
- Legal services
- Life skills
- Mental health services
- Outpatient health services
- Outreach services
- Substance use treatment services
- Transportation

Appendix D

Scoring Tools

For Each Type of Application

Scoring Tool: New DV Bonus Projects

Organization:	Project Type:
Project:	Request:

I. Organization Information	Scoring Rubric
1. Mission and experience	0-2 points
2. DV advocacy	0-2 points
3. Federal fund utilization	0-2 points
4. Structure	0-2 points
Points Available	8

II. Overall Project Design	Scoring Rubric
1. Population	0-3 points
2. Project summary	0-3 points
3. Timeline	0-3 points
4. Need	0-3 points
5. Racial equity	0-3 points
6. Victim-centered practices	0-3 points
7. Involving survivors	0-3 points
Points Available	21

III.A. Program Design - RRH Only	Scoring Rubric
1. Best practices	0-3 points
2. Leveraging resources	0-3 points
3. Increasing income	0-3 points
4. Housing stability	0-3 points
Points Available	12

III.A. Program Design - Coordinated Entry Only	Scoring Rubric
Project design narrative	0-25 points
Points Available	25

Section IV. A. Performance Measures - RRH Only	Scoring Rubric	
1. Percentage that will increase or maintain earned income	≥ 30%	6 pts
	< 30%	0 pts
2. Percentage that will increase or maintain total income	≥30%	6 pts
	<30%	0 pts
3. Average length of stay	≥ 180 days	6 pts
	< 180 days	0 pts
4. Percentage that will maintain PH at least 12 months	≥ 85%	7 pts
	< 85%	0 pts
5. Percentage referred through CE	≥ 85%	6 pts
	< 85%	0 pts
6. Time between entry and move-in	≥ 45 days	0 pts
	< 45 days	6 pts
7. Severity of needs	≥ 85%	6 pts
	< 85%	0 pts
Points Available		43

Section IV. B. Performance Measures - Coordinated Entry	Scoring Rubric	
1. Percentage assessed with a standardized assessment tool	≥ 95%	6 pts
	< 95%	0 pts
2. Percentage referred to appropriate housing and services	≥ 90%	6 pts
	< 90%	0 pts
3. Percent referred within 24 hours	≥ 85%	6 pts
	< 85%	0 pts
4. Percentage entered into HMIS or comparable database	≥ 95%	6 pts
	< 95%	0 pts
5. Accessible to HH with disabilities	Yes	6 pts
	No	0 pts
6. Accessible to non-English speaking HH	Yes	5 pts
	No	0 pts
7. Outreach to HH with highest barriers	Yes	5 pts
	No	0 pts

	Points Available	40

V. Budget	Scoring Rubric	
1. Budget	0-3 points	
2. Match	0-3 points	
	Points Available	6

VI. Housing First - RRH Only	Scoring Rubric	
	15 "no" responses	10 pts
Housing First Questionnaire	12-14 "no" responses	6 pts
	Fewer than 12 "no" responses	0 pts
	Points Available	10

TOTAL POINTS	**100 Available Points**

Appendix C
Scoring Tool: New Projects*

*Note to reviewers:
This form is to be used for projects other than New DV Bonus projects, Renewals, and Planning project.
Per the HUD NOFO, the Planning Project is accepted or rejected, but is not scored or ranked.
Separate scoring tools are attached for DV Bonus projects and Renewals.

| Organization: | Project Type: |
| Project: | Request: |

I. Organization Description	Scoring Rubric
1. Federal fund utilization	0-4 points
2. Structure	0-4 points
3. Experience	0-7 points
Points Available	15

II.A. Project Design - RRH and PSH	Scoring Rubric
1. Population	0-3 points
2. Project summary	0-3 points
3. Timeline	0-3 points
4. Increasing income	0-3 points
5. Best practices	0-3 points
6. Housing stability	0-3 points
7. Coordination with housing and healthcare	0-5 points
8. Racial equity	0-3 points
Points Available	26

II.B. Project Design - HMIS and SSO-CE	Scoring Rubric
1. Summary	0-16 points
2. Timeline	0-15 points
3. Racial equity	0-16 points
4. Expansion	0-16 points
5. Lived experience	0-16 points
Points Available	79

Section III. Effect on System Performance Measures, etc. - RRH and PSH	Scoring Rubric	
1. Percentage that will increase or maintain earned income	≥ 30%	6 pts
	< 30%	0 pts
2. Percentage that will increase or maintain total income	≥30%	6 pts
	<30%	0 pts
3. Average length of stay	≥ 180 days	6 pts
	< 180 days	0 pts
4. Percentage that will maintain PH at least 12 months	≥ 85%	7 pts
	< 85%	0 pts
5. Percentage referred through CE	≥ 85%	6 pts
	< 85%	0 pts
6. Time between entry and move-in	≥ 45 days	0 pts
	< 45 days	6 pts
7. Severity of needs	≥ 85%	6 pts
	< 85%	0 pts
Points Available		43

IV. Budget	Scoring Rubric
1. Budget	0-3 points
2. Match	0-3 points
Points Available	6

VI. Housing First - RRH and PSH	Scoring Rubric	
Housing First Questionnaire	15 "no" responses	10 pts
	12-14 "no" responses	6 pts
	Fewer than 12 "no" responses	0 pts
Points Available		10

TOTAL POINTS	**100 Available Points**

Scoring Tool: Renewal Projects

Organization:	Project Type:
Project:	Request:

Race Equity Narrative	Scoring Rubric
Has the organization adopted a racial equity approach through policies and procedures, assessments, planning, and/or tools?	Scale of 1 (low) -5 (high) points
Has the organization created an equitable and inclusive environment for staff and/or communities served?	Scale of 1 (low) -5 (high) points
Points Available	10

Timely Drawdowns and Recaptured Funds	Scoring Rubric

Note: For projects operating less than a year, the full available points will be awarded.

	Scoring Rubric
Drawdowns as evidenced by eLOCCS for the past year	10 pts. All drawdowns timely 7 pts. One quarter late 4 pts. Two quarters late 2 pts. Three quarters late 0 pts. All quarters late or missing
In the past 3 years has at least 97% of the project budget been drawn down? (For projects operating less than 3 years, assess for the time operated.)	10 pts. Yes 0 pts. No
Points Available	20

Project Performance for Type of Intervention

Note: For renewal projects that have been operating less than one year, the full available points will be awarded. In addition, for percentages, if the denominator was zero, full available points will be awarded (e.g., if there are no project leavers, then the percentage cannot be computed, and full points are awarded).

Permanent Supportive Housing Criteria	Scoring Rubric	
Average length of stay in program	≥ 365 days	10 pts
	< 365 days	0 pts

Percent of participants who remain housed in PSH or exit to PH	≥ 90%	20 pts
	< 90%	0 pts
New or increased employment income for project stayers	≥ 10%	10 pts
	< 10%	0 pts
New or increased non-employment income for project stayers	≥ 50%	10 pts
	< 50%	0 pts
New or increased employment income for project leavers	≥ 10%	10 pts
	< 10%	0 pts
New or increased non-employment income for project leavers	≥ 50%	10 pts
	< 50%	0 pts
Points Available		**70**
Rapid Rehousing Criteria	**Scoring Rubric**	
Average number of days between project entry to residential move-in	≥ 45 days	0 pts
	< 45 days	10 pts
Percent move to permanent housing	≥90%	20 pts
	<90%	0 pts
New or increased employment income for project stayers	≥ 15%	10 pts
	< 15%	0 pts
New or increased non-employment income for project stayers	≥ 30%	10 pts
	< 30%	0 pts
New or increased employment income for project leavers	≥ 30%	10 pts
	< 30%	0 pts
New or increased non-employment income for project leavers	≥ 30%	10 pts
	< 30%	0 pts
Points Available		**70**
HMIS	**Scoring Rubric**	
The CoC HMIS collects all UDE as set forth in the HMIS Data Standards	Yes	30 pts
	No	0
The CoC HMIS has the ability to deduplicate client records	Yes	20 pts
	No	0
The CoC HMIS produces all HUD-required reports and provides data as needed for reporting (e.g., SPMs, APRs)	Yes	20 pts
	No	0
Points Available		**70**

Coordinated Entry	Scoring Rubric	
There is a standardized assessment process	Yes	25 pts
	No	0
The CE system directs participants to appropriate housing and services for their needs and preferences	Yes	25 pts
	No	0
There is a strategy for advertising that is designed to reach persons experiencing homelessness that have the highest barriers	Yes	20 pts
	No	0
Points Available		70

Summary	Points Available
Race Equity	10
Timely Drawdowns and Recaptured Funds	20
Project Performance	70
Subtotal	100